Dear Parent/Guardian,

Today either a bed bug was found on your child or on their belongings or a bed bug bite was observed on your child. While this does not necessarily mean that a bed bug was brought to daycare by your child, it is important to the daycare community that you inspect your home for signs of bed bugs.

- Enclosed you will find information about bed bugs, including how to identify them to help you with your inspection. If you have additional questions regarding bed bugs found in your home, contact Vancouver Coastal Health, Environmental Health Department at (insert details specific to your region).

If an infestation is found in the home:

- Owners of private dwellings are encouraged to contact a licensed pest control company rather than attempt treatment themselves
- Those living in multiple unit buildings, whether strata or rental accommodation, should contact building management to initiate pest control services as an integrated pest management approach is required for pest infestations in multiple unit buildings
- Strata dwellings have their own by-laws to address pest concerns
- Tenants living in Vancouver can phone the City of Vancouver at 311 to log a complaint if requests to the property owner for treatment are not being addressed
- Additional resources:
  - Do it yourself information - University of Minnesota: [Let's Beat the Bed bug](http://www2.gov.bc.ca/gov/content/housing-tenancy/residential-tenancies/contact-the-residential-tenancy-branch)
  - Residential Tenancy Branch: [http://www2.gov.bc.ca/gov/content/housing-tenancy/residential-tenancies/contact-the-residential-tenancy-branch](http://www2.gov.bc.ca/gov/content/housing-tenancy/residential-tenancies/contact-the-residential-tenancy-branch)
  - How to Handle Bed Bugs in your Home (VCH)

Sincerely,

(Insert Facility director/Licensee name)
Facility Director

(Rev. 2017-03)
HOW TO HANDLE BED BUGS IN YOUR HOME

BITES ENCOUNTERED DURING THE NIGHT

- Inspect bedding and upholstered furniture for live bed bugs, eggs, exoskeletons, fecal staining or blood spots on sheets
- Inspect cracks and crevices near sleeping, sitting, or resting areas

SET UP MONITORING STATIONS

BITES ENCOUNTERED DURING THE NIGHT

TENANT

- Advise property manager
- Cooperate with property manager and follow all instructions regarding preparation for treatment
- Prevent spreading bed bugs by early detection, proper treatment, proper containing and sealing bed bug infested items before discarding
- Allow for follow-up monitoring and treatment
- If treatment is not being provided by landlord, contact Residential Tenancy Branch

SELF-OWNED

- Contact a pest control company and/or advise Strata
- Follow all instructions regarding preparation for treatment
- Reduce clutter, vacuum, and pest proof using well sealed containers or bags
- Prevent the spread of bed bugs to other buildings or units by being vigilant and limiting what you bring to and from an infested unit

INSECTS OBSERVED IN DWELLING UNIT

INSECT IDENTIFIED AS A BED BUG

PROPERTY MANAGEMENT COMPANY & OWNER

- Have a plan in place and check surrounding units
- Act quickly so that you treat one room instead of entire building
- Contact a reputable licensed pest control company
- Keep records of pest control service and pest companies
- Implement a monitoring program throughout the building – an integrated pest management plan (IPM)
- Inform tenants of the IMP plan and provide them with information on preventing infestations and the spread of bed bugs
- Educate management and tenants on what bed bugs look like and the signs of an infestation
- Ensure the correct disposal of goods from infested suite to avoid further spread of bed bugs
- Have a plan or provide assistance for tenants who are unable or unwilling to adequately prepare units for treatment

IMPORTANT NOTES

Bed bugs are not associated with the transmission of human disease
Contact a professional pest control company if you suspect a bed bug problem

(Rev. 2017-01)